



**IOV REGISTERED VALUERS FOUNDATION  
TRAINING AND CEP POLICY**

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### **1. INTRODUCTION**

1.1 Rule 12(2) of the Companies (Registered Valuers and Valuation) Rules, 2017 provide that a Registered Valuers Organisation shall be recognised by the IBBI if it,

1.1.1 conducts educational courses in valuation, in accordance with the syllabus determined by the authority, under rule 5, for individuals who may be its valuers members, and delivered in class room or through distance education modules and which includes practical training;

1.1.2 grants membership or certificate of practice to individuals, who possess the qualifications and experience as specified in rule 4, in respect of valuation of asset class for which it is recognised as a registered valuers organisation ;

(a) conducts training for the individual members before a certificate of practice is issued to them;

(b) lays down and enforces a code of conduct for valuers who are its members, which includes all the provisions specified in Annexure-I;

(c) provides for continuing education of individuals who are its members;

(d) monitors and reviews the functioning, including quality of service, of valuers who are its members; and

(e) has a mechanism to address grievances and conduct disciplinary proceedings against valuers who are its members.

1.2 In compliance of the aforesaid provisions, the Governing Board of IOV Registered Valuers Foundation, under due intimation and/or approval of the Insolvency and Bankruptcy Board of India, has adopted this Training and Continuing Education Program [CEP] Policy.

### **2. OBJECTIVES**

2.1 In line with the provisions contained in the Companies (Registered Valuers and Valuation) Rules, 2017, the core objective of this policy is to lay down structured framework for imparting adequate professional training to the registered valuer members of IOV-RVF to conduct valuations of any asset class, for which a member is registered, in compliance with these Rules and internationally accepted valuation standards.

- 2.2 The Governing Board also proposes to codify the process to hold Continuing Education Programme for its members to assist them in widening their knowledge base, in improving their professional skills & quality of service, and to be at the cutting edge of technology by providing training, practical exposure, case studies, and expertise in critical areas relating to the domain of valuation. It would be the IOV-RVF's endeavour to share international best practices with its members.

### **3. DEFINITIONS**

3.1 In this Policy, unless the context otherwise requires -

- (a) "Act" means the Companies Act, 2013 (18 of 2013);
- (b) "Approved CEP Program" means any program organized by the IOV-RVF or by IBBI, IOV, other professional Institutes, Industry Associations, Chambers of Commerce, etc. and approved by the IOV-RVF for granting CEP Credit Hours.
- (c) "Asset Class" means distinct group of assets that have been classified as class of assets by the Insolvency and Bankruptcy Board of India and requires separate set of valuers for valuation under the Companies (Registered Valuers and Valuation) Rules, 2017;
- (d) Provided that the Insolvency and Bankruptcy Board of India has so far made only three asset classes viz. Land & Building; Plant & Machinery; and Securities or Financial Assets.
- (e) "Authority" means the Insolvency and Bankruptcy Board of India [IBBI] who has been specified by the Central Government under section 458 of the Companies Act, 2013 (18 of 2013) to perform the functions under the Companies (Registered Valuers and Valuation) Rules, 2017;
- (f) "CEP Credit Hours" means the credit hours awarded to the registered valuer member for participating in any of the approved CEP program;
- (g) "Certificate of Practice" means the certificate of practice granted to a registered valuer member who has completed the requisite training of the IOV Registered Valuers Foundation in respect of valuation of an asset class or classes;
- (h) "Continuing Education Programme (CEP)" means the programmes, conferences, conventions, seminars, workshops, webcast, & the like, specifically designed to cater to specific learning activity imposing continuous education requirements on members intended to expand their knowledge base and stay up-to-date on new developments.
- (i) "Education, Training and Research Committee" means the committee constituted by the Governing Board of IOV-RVF for pursuing professional activities relating to education, training, CEP, & research on the subject of valuation;

- (j) "Governing Board" means the Board of Directors of the IOV Registered Valuers Foundation constituted under the applicable provisions of the Companies Act, 2013 (18 of 2013);
- (k) "IOV" means the Institution of Valuers established as a society under the Societies Registration Act XXI of 1860 with its registered office at Plot No. 3, Parwana Road, Pitampura, Delhi-110034;
- (l) "IOV-RVF" means the IOV Registered Valuers Foundation duly incorporated as section 8 company under the Companies Act, 2013 with its registered office at IOV Headquarters, 2nd Floor, Plot No. 3, Parwana Road, Pitampura, Delhi-110034 and recognized as registered valuers organization by the Insolvency and Bankruptcy Board of India under Rule 13 of the Companies (Registered Valuers and Valuation) Rules, 2017;
- (m) "Policy" means the Training and CEP Policy of IOV-RVF;
- (n) "Registered Valuer" means a person who has been granted certificate of registration by the authority under Rule 6 of the Companies (Registered Valuers and Valuation) Rules, 2017 and has been granted certificate of practice by the IOV Registered Valuers Foundation in respect of valuation of an asset class or classes and the term "valuer" shall be construed accordingly;
- (o) "Rules" means the Companies (Registered Valuers and Valuation) Rules, 2017 as amended from time to time;
- (p) "Valuer Member" means a person who possess the required qualification and experience as per Rule 4 of the Companies (Registered Valuers and Valuation) Rules, 2017 and has completed the mandatory educational course as a student member of the IOV Registered Valuers Foundation in respect of valuation of an asset class or classes;
- (q) "Valuation Standards" means the standards of valuation as notified or modified by the Central Government under Rule 18 of the Companies (Registered Valuers and Valuation) Rules, 2017;

Provided that until the valuation standards are notified or modified by the Central Government, the valuation standards would mean the standards of valuation adopted by the IOV Registered Valuers Foundation;

- (r) "Year" for the purpose of this policy shall mean the period commencing 1st day of April and ending on 31st March;

3.2 Unless the context otherwise requires, words and expressions used but not defined in this policy shall have the meanings respectively assigned to them in the Companies Act, 2013 (18 of 2013) and Rules made thereunder.

#### **4. TRAINING POLICY**

- 4.1 The Education, Training & Research Committee as constituted by the Governing Board of IOV Registered Valuers Foundation shall design and frame Practical Training Module on Valuation for each asset class separately.
- 4.2 The above training module for each asset class shall not be of less than 4 (four) hours duration.
- 4.3 The Committee shall cause to conduct such training for its valuer members at such places in India as it may deem fit & necessary.
- 4.4 Every Registered Valuer Member of IOV-RVF is mandatorily required to undergo training for the assets class for which he is registered before he is granted Certificate of Practice by the IOV-RVF.
- 4.5 The Committee shall decide the training fee, if required.

#### **5. CONTINUOUS EDUCATION PROGRAM (CEP) POLICY**

- 5.1 The IOV-RVF either by itself or through other approved bodies by IOV-RVF such as IBBI, IOV, other professional Institutes, Industry Associations, Chambers of Commerce, etc. shall hold sufficient number of CEP programs in the country enabling its registered valuer members to participate and earn required number of CEP credit hours in a year.
- 5.2 The CEP programs shall be on the relevant subjects relating to valuation. These may be in the form of training/education programs, conferences, seminars, workshops, webinars, case study presentations, group discussions, professional members' meet, etc.
- 5.3 Every registered valuer member of IOV-RVF is required to earn minimum mandatory credit of 12 CEP hours in a year, failing which his Certificate of Practice shall not be renewed.
- 5.4 Members holding certificate of practice for part of the year are required to earn mandatory credit hours in proportion to one hour for every completed month. Members holding certificate of practice for 3 months or less are fully exempt from the CEP requirements for that year.

**Note: No carry forward of any excess or short CEP credit hours shall be allowed to the next year.**

- 5.5 A member is awarded CEP credit hours by the IOV-RVF based on the learning activities undertaken during the year, or acting as technical speaker/faculty, as per the following schedule:

<b>Duration of the CEP Program</b>	<b>CEP Credit Hours</b>
4 hours or Half-day program	2 (two) Hours
More than 6 hours or One full-day program	4 (four) Hours
One full-day & 4 hours or half-day program	6 (six) Hours
Two full-days program	8 (eight) Hours

5.6 A member can also earn CEP credit hours by way of following:

- (a) By publishing technical articles on the subject of valuation either in IOV-RVF journal or in any acclaimed journal – 6 hours;
- (b) By publishing a book on the subject of valuation provided that the publication is accorded International Standard Book Number – 12 hours;
- (c) By writing technical training material for IOV-RVF on any one subject relating to valuation – 12 hours;

*Note: In case of joint authorship, the hours will be equally divided.*

- (d) On successful completion of a recognized degree or diploma course on the subject of valuation for any asset class – 12 hours;
- (e) For attending webinar of 2 hours or 4 hours or 6 or more hours in a day – 1 hour or 2 hours or 4 hours respectively; and
- (f) For attending Committee Meetings in IOV-RVF or in IBBI – 2 hours.

5.7 Members would be required to submit adequate proof of CEP credit hours earned in a year to IOV-RVF at the time of renewal of certificate of practice.

## **6. REPORTS TO THE AUTHORITY**

6.1 The IOV-RVF shall submit a report to the authority in the manner specified by the authority with the training and CEP programs held & attended by its registered valuer members during each reporting period.

## **7. REVIEW OF THE TRAINING & CEP POLICY**

7.1 The Training & CEP Policy will be reviewed annually by the Governing Board of IOV-RVF.

7.2 The Training & CEP Policy may be amended from time to time by the Governing Board and will remain in force till further instructions of the Governing Board of IOV-RVF or by the IBBI.

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